



Annual Report 2016

SCI Selangor & FT Malaysia



Foreword from the Chairperson

Dear members and friends of SCI!

It gives me great pleasure to once again present to you Service Civil International Federal Territory and Selangor 2016 Annual report. 2016 was a busy but fruitful year packed with activities, organizing workcamps, hosting volunteers and involved in peace promoting activities among many others.

Firstly, I would like to thank all our wonderful volunteers for their valuable contributions in making our activities successful. What is SCI without our dedicated volunteers who go beyond call of duty and selfless service to others. I would like to also thank our incoming volunteers who took part in our workcamps and Leila, our wonderful EVS in SCI Malaysia.

As for this year, I would like to see SCI KL being more engaged with other like-minded organizations and looking into possibilities for collaborations, and also introducing SCI to universities on the wonderful work that we do and volunteering opportunities. With the support of my committee members, we will also further strengthen SCI KL with some key action plans. For a start, we will have mentoring program for our volunteers to learn more about SCI, all the nitty-gritty details that go behind it and more shared responsibilities within the organization. So do reach out to us, if you want to know more!

Last but not least, I would like express my gratitude and appreciation to my committee for their valuable time and efforts in running the organization. This will be the same committee that I'll have the pleasure to work again together this year and very much looking forward for an exciting 2017!

Yours sincerely,

Edward Chuah



*Peace is a daily, a weekly, a monthly process,
gradually changing opinions, slowly eroding
old barriers, quietly building new structures.*

"John F. Kennedy

Agenda for the 33rd AGM for SCI Selangor & FT

- 1. Meeting call to order**
- 2. Appointment of Chairperson and Secretary for the AGM**
- 3. President's address**
- 4. Confirmation of the minute of the 32nd AGM**
- 5. Presentation of Annual Report 2016**
- 6. To received and adopt the Treasurer's report and Audited Accounts for the financial year ended 31 December 2016.**
- 7. Presentation of the 2017 Year Planner**
- 8. Service Civiq France**
- 9. Peace Volunteering – our Special Guest Mr Sanggat Singh Peshi**
- 10. Volunteer Appreciation Recognition for 2016**
- 11. Any other matters**



Minute of the 32nd AGM

SERVICE CIVIL INTERNATIONAL (Pertubuhan Perkhidmatan Antarabangsa)

Registration number: 3601/84 (FT & Selangor) (Old), PPM-009-14-17081984 (New)

Website: www.sci-malaysia.org

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MINUTES OF THE 32nd ANNUAL GENERAL MEETING OF SERVICE CIVIL
INTERNATIONAL SELANGOR & FEDERAL TERRITORY HELD ON 13 MARCH 2016 AT
17, JALAN 1/48A, BANDAR BARU SENTUL, 51000 KUALA LUMPUR.

PRESENT

1. NURUL SYAHIDA	5. MARCO YAP	9. DOLLY KHAW	13. SHERLOCK
2. SUE MAZNAH	6. EDWARD CHUAH	10. SANGGAT SINGH	14. LAU SO CHAI
3. STEPHEN NAH	7. JOE MAAROF	11. CARMEN CHONG	15. WILLIAM LEAM
4. JOHN D'CRUZ	8. MUHAMAD MUTHAIAH	12. CHANG JING KHAI	

ABSENT WITH APOLOGY- AMY KHONG, MICHAEL & FAMILY.

NOS	AGENDA	ACTION
1	Appointment of Chairperson and Secretary for the AGM.	Upon a properly made and seconded motion, John D'Cruz and Carmen were appointed as Chairperson and recording secretary respectively.
2	Meeting called to order.	Meeting called to order by Chairperson, John D'cruz at 3.00pm.
3	Registration of attendees.	The quorum was established. There were a total of 15 members present.
4	Outgoing President's address.	Edward said that it was an honor for him to hold the post of President of SCI Malaysia last year. He thanked all the committee members for supporting him throughout the year. He also said that he wished

		SCI can attract more young volunteers by promoting SCI through booklets and guide books.
5	Confirmation of minutes of 31 st AGM.	Dolly confirmed and Nurul seconded.
6	Matters arising.	<p>Managed to deposit into CIMB RM10K into fixed deposit since 2013.</p> <p>Auditor suggested we invest a further RM8K into the fixed deposit.</p> <p>A suggestion was made to exchange our minutes with SCI Penang.</p> <p>The new office bearers will be required to update their signatories for the current account at CIMB and to remove the signatories of the previous office bearers. The condition to be remained.</p>
7	Presentation of annual activities 2015.	The activities were presented by Nurul with a video that highlights activities we have for each month throughout the year.
8	To receive and adopt the Treasurer's report and audited accounts for the year ended 31 December 2015.	The treasurer's report was presented by Stephen Nah on behalf of the Treasurer. It was approved by Esther, and seconded by Muthiah.
9	Election of Office bearers for 2016.	<p><u>President</u> Edward Chuah</p> <p>Proposed by Joe Maarof Seconded by Nurul Syahida Elected: Edward as President</p> <p><u>Secretary</u> Ho Chih Ming</p> <p>Proposed by Sue Maznah Seconded by Esther Elected: Ho Chih Ming as Secretary</p> <p><u>Treasurer</u> Sue Maznah</p> <p>Proposed by Dolly Khaw Seconded by Sanggat Singh</p>

		<p><u>Committee Members</u> Carmen Chong Dolly Khaw Joe Maarof</p> <p>Unanimously agreed by the house. Elected: Carmen Chong, Dolly Khaw & Joe Maarof as committee members.</p> <p><u>Internal Auditors</u> ChangJing Khai JK John D'Cruz</p> <p>Unanimously agreed by the house. Elected: ChangJing Khai JK and John D'cruz as Auditors.</p>
10	Speech by Incoming President.	<p>President Edward thanked everyone for the support and trust. He will do his very best in leading SCI to greater heights. He looks forward towards working with the committee members through 3 workcamps and weekend workcamps. He also said that SCI Malaysia will be using a more user friendly online web template which he learnt from a social media training in Hong Kong. Edward will also be using volunteer guide book</p>
11	Any other matters.	<p>a. Annual plan for 2016 was presented to the members.</p> <p>b. This year SCI Malaysia plans to have 3 international workcamps and also weekend workcamps.</p> <p>c. Members suggested that we should have election of committee members twice a year but we can have AGM every year.</p> <p>d. President said that it is a good move to have a membership guide book, we can also do some slide shows showing our history and activities when promoting SCI Malaysia.</p>
12	Adjournment	<p>The meeting was adjourned at 4.30pm.</p>

Recorded by: Carmen Chong (AGM recording secretary.)

Confirmed by: John D'Cruz (AGM Chairperson.)

Activities of 2016

Date	Event
29 th December -6 th January	International Group Service Workcamp
17 th January	Peace Loving Seminar in Taiping
20 th - 26 th February	Social Media Workshop in Hong Kong
28 th February	The Cerebral Palsy (Spastic) Children's Association of Penang
7 th March	Social Media Training Sharing Session
13 th March	AGM at MAKPEM, Sentul
24 th April	Earth Day at Zoo Negara
26 th June	Buka Puasa at Zooview
31 st July	SCI Penang Peace Run
5 th -15 th August	SCI Workcamp at Afandi's Farm
24 th - 25 th September	International Day of Peace
10 th - 16 th October	EPM in Sweden
16 th October	Batik Fun Walk
22 nd October	PCORE-UM History Forum
24 th October	United Nations Day
13 th November	Spastic 23 rd ACWJW 2016
3 rd December	Dialog Rakyat
4 th December	Spiritual Musical Night by PLS
7 th - 11 th December	ICM
19 th - 25 th December	SCI Group Workcamp

International Group Service Workcamp

Our joint International group workcamp started with the arrival of 24 Hong Kong CityU students, Maduka Roshini Karunarathne from Sri Lanka, Kevin Sullivan from Ireland, and 18 Malaysians plus many locals from the Temuans Community participated. Overall the workcamp was highly rated, a success, with great exposure for the volunteers as well as the helpers. We visited a scenic waterfall in the thick Rainforest - crossed two interesting bridges, passing their ancestor burial ground and Fish Sanctuary. The volunteers had a memorable time with the children, the people, the food and amongst themselves with games, storytelling, dances, songs and local discovery.

AGM at MAKPEM, Sentul

We had our 32nd SCI KL, Annual General Meeting on 13th March 2016 at MAKPEM, Sentul. Besides, we also took the opportunity to celebrate our out-going, incumbent and in-coming President - the 3-in-1, Edward Chuah a very Happy and Blessed Birthday in advance.



Earth Day at Zoo Negara

In Collaboration with the Education Department of Zoo Negara (National), HANDS, MIYC, LEO, Yayasan Salam, College Students we had our Earth Day Program with the Theme – TreEager – Flourish, Conserve, Sustain, . We specially focused on doing garden maintenance and planting of additional herbal plants and trees, plus a celebration of our 2 Tigers Birthday, a bit of river cleaning and an Educational Talk on Medicinal Plants for Remedy by Dr Kannan. Our group with around 50 over participants focused on River Cleaning and Animal Husbandry. Once again, we do our little bits for Mother Earth and for our children.

SCI Penang Peace Run

After attended Encik Rahim's daughter wedding in Taiping on 30th July 2016, we headed to Penang. The night before the Peace Run, we put up at fellow SCI Member's Viara homestay at PulauTikus. Next day, we went to the venue early to help around. As usual it was very lively, well organised with around 2000 participants... over 300 of them were people with Special Needs.



SCI Workcamp at Afandi's Farm

This year Summer Workcamp was held at Pak Afandi's Goat Farm, Jelapang, Ipoh, Perak. There were 7 international volunteers, 12 local volunteers and a family who took part in this workcamp. Volunteers took turn to prepare the meals every day. There were various tasks from feeding the chicks, shredding the corn stalks for the goats, to repairing the fence, filling up the hole at the bridge, adding more beds in the Farm, etc. Kitchen was always a busy place, gladly we finally met up with Chef Jasmine who assisted us especially during dinner. We also attended two Talks and Exchanges as part of our Study Session. We also had our friends coming all the way to visit us and reminisce the many wonderful past camps we had. Thanks to Yeap, Lau, Rahim, Bernie, Allen, Debbie, Shantini for coming. Every evening we had time to get together, and do a bit of sharing and Reflection.

International Day of Peace

Once again, we are happy to jointly commemorate the International Day of Peace with our Partners in Peace which included over 30 Organizations and Departments. About 80 attendees were at the launch and flag off at Pure Life Society, KL. We signed the Peace Declaration, lighted the Peace Lantern, and unravel the Peace Plaque at our New Peace Promenade at Pure Life. The Peace Convoy was flagged off by Mother Mangalam. We had a stopover and event at Gunung Lang, Ipoh. We had an entertaining, energizing and super Peace Bonding evening at the New Club, with Peace Dinner, Peace Message and Sharing by all the Participating NGOs. We were entertained to Songs by Tagore by Nalufar Lily, a talented SCI singer from Bangladeshi, and 2 Sarawakian from East Malaysia. All of them flew in specially to join us for the evening to commemorate the Peace Day.



EPM in Sweden

More than 50 people from different branches and partners were in Falun, Sweden gather to improve the quality of SCI projects and our network, to share best practices and work more on better digital and social media presence. Team also discussed the topics to bring to the ICM. Carmen Chong went in as an EVS volunteer and attended the EPM as our representative as well.

Spastic 23rd ACWJW 2016

We attended the 23rd Annual Charity Walk/Jog Wheel-A-Thon with the Disabled. SCI Malaysia is one of the 38 participating organizations (POs) in the event. This year's Annual Charity Walk/Jog/Wheel-A-Thon With The Disabled has entered in the Malaysia Book of Records. It was organized by the Spastic Children's Association of Selangor and Federal Territory (SCAS&FT), this 23rd edition of the event was made special when it establish a record for being the longest-running charity walk event for both the able-bodied and people with disabilities. We thank all the sponsors, participants and the many volunteers who helped to make the event so successful.

ICM

ICM is of the most important meeting where general policy of the whole organization is defined. Day 2 of ICM where the delegates discussed on Plan of Action 2017, 2020 team update, resolutions and recommendations and strategic workshop on 'Reinforcing SCI Peace Message: Strengthening SCI internally and reach beyond. Day 3 & 4 of 76th ICM we discussed and voted on resolutions and recommendations, urgent resolutions, financial matters, plan of action and the highly-anticipated IEC elections. SCI Malaysia was represented by delegate Edward, and 3 observers – Athimulam, Veronica Jacob and Winson Tan.



Volunteers stories

Text by Nienke van Wijk from the Netherlands. (Workcamp Goat farm Malaysia.)

From 5 August till 15 August I attend the workcamp - Goatfarm in Malaysia.

We were with 10 'head' volunteers, 8 guys and 2 girls. Besides the regular volunteers we had many we help provided the work, sleeping place and food (Pak Afandi and his wife Mak Cih) and organiser Stephen. The zesty daughter of Afandi, Anissa, helped us a lot. Everyday there were other volunteers who dropped by and helped us. One became more part of the group then the other. I think we had a lot of luck with those 'couple of days' volunteers, because they blended in very quickly, otherwise it wouldn't have worked.

We had a lot of task we could do. It was nice that Afandi told us that it was important to work hard, but even more important to enjoy and to learn from the work and each other. It was a great experience for me to work in such a great group. For me it was new to work with a majority of men in the group, but after some hours I was used to the silly jokes of the guys and people saw that I, as woman could work as hard as the guys did. It was more in my head that this was an issue then it was in real life. There was a really good atmosphere in the group. We all wanted to work hard, but we kind of also good in stopping when needed (when it was too hot, and we really had to drink something or to rest) and helped the others in not overworking (to help in saying "you have to stop now and rest").

Besides the working we did, there were a lot of things arranged. In this way as foreigner/tourist I could see more of the culture in Malaysia and the people in the country. Because some day there was so much arranged we were almost every moment in a hurry, I didn't felt comfortable with that. It was nice that we had almost every night a briefing about the day. In this way everybody could say if there was something she or he wanted to change the next day or say what went really great (most of the time it was the last). We had a lot of fun together, while working, while resting, playing games, talking, football in the rain and one of the special things: had a campfire with marshmallows! For a lot of the people from Malaysia and the countries nearby it was the first time that they had a campfire, what I can imagine because of the hot weather. Thanks for the great workcamp and special thanks for the warm welcome and the hospitality of Afandi and Mak Cih to host us in their home and feed us (even make some special vegetarian meal for me!) I met really beautiful and great people who I hope I sometimes will meet again. I was thankful this already happened with 'prince' Edward :P (Edward met up Nienke while on transit to Germany in Dec)



Volunteer stories

Long term volunteer six months in SCI Kuala Lumpur –Leila SEDDIKI (France)

I'm in Malaysia since November 2016, I discover and I appreciate every day this country which was totally unknown to me a few months ago. The Malaysians are very friendly and the atmosphere within the organization is nice, it's like a family.

Thanks to this family I have got to participated in so many events which are an additional opportunity to learn more about the customs and traditions of this country.

I have already participated in two workcamp the first a Rooftop Farming in Penang and the second at Kg Pertak with 32 students from the Rotaractors from HK City University at the Temuan Orang Asli Community. We worked with the idea of helping the village / community.

During this Workcamp different work/activities have been proposed in order to improve the comfort of the villagers: Planting of vegetables, banana trees, sugarcane at school compound and flower trees along the village roadside, Setting up Mini Garden at school, Educational games with the Kids, Building of changing room at picnic area:

The kitchen was one of the key moments of the camps: every day one team prepared the meal for all the participants. A Feast Dinner with the villagers held in the day 4, for this event we learned with local help a Malaysian traditional dance The evening was an opportunity for us to be able to give feedback of their days but also to be able to share and exchange with the local participants through games, dance and also discussions.

During the last day we made a trekking in the jungle. We were able to admire the waterfall and play in the water

In the program of this Workcamp: sharing, helping, working, cleaning, interacting, Learning, dancing, singing, cooking, teaching, giving, all part of Volunteering.

During this Workcamp I was admiring this community: their values, respect for traditions and nature. A rich and intense experience of tolerance and humility that allows to relativize on the small things of everyday in life. A beautiful lesson in life that gives full meaning to the voluntary commitment through this type of project allowing everyone to discover the values of the other and his culture in a spirit of conviviality and openness.

So Terima Kasih and thank you SCI MALAYSIA for this wonderful moments!!! Thank you to all the lovely people I met here, the rich and new experiences, exchange of thoughts and ideas, laughter and magical moments...And I am sure others will follow in the next few months.



Volunteers stories

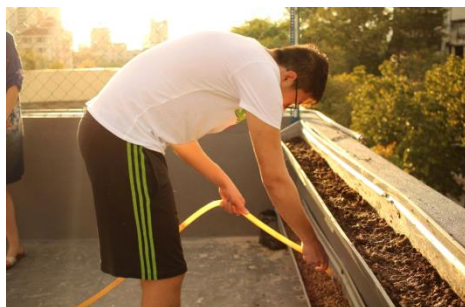
SCI Penang Workcamp

By SHINGFUNG Har Har- Poly U Hong Kong

The workcamp in Penang is the very first workcamp that I joined and this workcamp inspired me a lot. In Penang, we lived together and learn some basic concept, material used and tools used for organic farming especially for roof top farming, which is applicable to urban area like Hong Kong or Penang. After that, we started to build up the farm on the roof of our hostel from zero.

The roof used to be a common storage only, but now, it becomes the very first roof top farm in Penang. In the beginning, we need to remove all the waste that originally on the roof and started to move the soil as well as fertilizer onto the roof, this was one of the unforgettable moment of the workcamp, because we need to move all the material by our hands from a 4 storey location up and down with no escalators. But now, we can see our "sons" or "daughters" grow very well on the rooftop.

Another part that inspired me very much was the SPARK student programmer in the Central College. It was remarkable experience meeting between us, the university students in Hong Kong, and the high school students in Malaysia. The most important mission for us is to raise their interest towards study up, and we talk and exchange a lot between Hong Kong and Malaysia.



Volunteer stories

Chan Chun Yong- Summer Workcamp in Vietnam

On the 5th August- 15th August 2016, I joined a summer work camp held in Vinh Long, Vietnam .My job or duty is to teach English among the elementary school students in the rural area of Vinh Long. I arrived at Ho Chi Minh City the very first day and get to know other participants from different country such as Vietnam, Japan, Korea, Spain and Indonesia. We had an introduction and ice breaking session in order to know each other better. Our focus is to let the children learn some basic English in an interesting way, so we decided to conduct some game in which the children will gain knowledge in English through the games. Besides, we divided ourselves into 3 groups in order to handle different group of children, total amount to approximately 60 students. We had a great time with the students and they gave us 100% cooperation as well.

For the second day, it was a sport day. All students were asked to divide into 3 groups as usual and we as the committee handled and conducted the sport games. For sport day, our main objective is to teach them importance of teamwork besides helping them to learn some new English vocabularies throughout the sports/games.

We enjoyed ourselves very much in the school even though communication is the main problem as the students' English level is nearly zero and we had to use body languages most of the time or seek help from the local participants for translation. We could see that the students were having a lot of fun and enjoyed themselves very much. Throughout the work camp, we were assigned to plan and prepare our daily meal (lunch and dinner) based on a rotation basis according to our own group. It was really fun and interesting preparing meals with other participants as we were mixed up in a group, which means we have different nationality in the group and we always got to try some international cuisine such as Japanese, Chinese, Spanish, Korean and even Vietnamese food for our meals throughout the work camp.



For the last day in the school, we had cultural exchange with the students in which participants will have to promote the culture of their own country in any way. I decided to promote Malaysia to the students by introducing them the local famous song “Rasa Sayang” and teach the students to dance to it. They enjoyed the song and the dance very much. After our session officially ended, we had a dinner with the local teachers and they prepared some Vietnamese food as a way of showing gratitude to all of us.

Back to Ho Chi Minh City , we had a city tour guided by Wendy. We visited the famous spot in Ho Chi Minh city such as war museum, Ben Thanh Market, Saigon Square etc. In the afternoon, we had a small exchange program with the students of University of Science and Human Resources, HCMC. We learnt about the history, geography and also the famous things in Vietnam through slideshows and we all were really impressed.

So here comes to the end of the Vietnam Summer Work camp 2016 by STEP Forward Exchange. Personally, I think this program had benefited me a lot and the experience I gained throughout the camp is really priceless. I have met a bunch of motivated people from all around the world with the same mission, we get to know each other cultures and background better and we spent some really great moment together in the camp. The organisation of the whole camp was good and we had a lot of interesting activities from time to time. It was way better than what I expect at the beginning. And lastly, thanks to SCI Malaysia for giving me this chance to try out something new to me, which is going to remain in my memory for lifetime.



Statement of Financial Income and Expense for the financial year ended 31 December 2016.

	RM
Balance brought forward FY 2015:	
Cash in bank	35,194.10
Cash in hand	3,181.37
	<hr/>
	38,375.47
Income	
Operating income:	
Admission fees	20.00
Membership fees	370.00
Collection of funds	397.00
Donations	4,956.55
Miscellaneous income	700.00
Fund Raising Income:	
Charity Sales	30.00
Charity Services	19,520.59
Miscellaneous income	4,384.20
Investment Income:	
Fixed Deposit Interest	264.98
Grant Received:	
Private Sector	12,653.41
	<hr/>
Total Income	43,296.73

	RM
Expenses	
Operating expense:	
Donation collection activities	2,6649.23
General activity	1052.80
Miscellaneous expense	970.00
Fund raising expense:	
Organising activities	146.00
Promotion of organization activities	3,410.00
Family/ Trips/ Holidays	190.00

Administration cost:

Allowance/Wage	76.70
Rent/Lease	200.00
Office Supplies	755.36
Membership card	643.42
Bank charges	22.42

Total expense **34,115.93**

Year surplus / deficit: **9,180.10**

Balance end on hand:

Bank	47,446.27
Receivables (Pink slip)	17,697.29
Fixed Deposits	6,789.71
Cash in hand	19,257.78

3,811.49

Prepared by: Sue Maznah Muhamad Nor

Audited by: John D Cruz, Chang Jeng Khai (JK)

Note: Sum accrued for 2017

RM12K for IWC @ Kg Pertak 2017, RM4K for Belt & Road 2017, RM6K reserved for travel fund.

Actual balance carried forward is around RM47K-RM22K=RM25K



Plan of Action 2017

	Qtr 1			Qtr 2			Qtr 3			Qtr 4		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Gathering												
Monthly Meeting		8	2	(5)	(3)	(7)	(5)	(2)	(6)	(4)	(1)	(6)
Weekend Workcamp								xx				
Events												
International Workcamp				23-28								
HK Group Workcamp	2-10											xx
SCI KL - 33rd AGM			26									
Earth Day				22								
International Day of Peace									23-24			
Penang SCI Peace Run								6				
Spastic 24th Annual Charity Run											xx	
PLS - Swami Sathayanda MLecture							xx					
Gandhi Memorial - Int. D of Tolerance										xx		
Meetings/Seminars												
P2P (Peers to Peace)							13-20					
Asia Platform Meeting -							xx					xx
Exchange Platform Meeting -										xx		
International Committee Meeting -												xx
Dialog Raakyat		xx			xx							
Festivities												
Fasting Month						xx	xx					
CNY/Hari Raya/Deepavali/Christmas	C						R-25-26			D-18		X-25
Raya Buka Puasa							(16)					
Family Day												
Others												
Long Term Volunteer - SCI Malaysia	xx	xx	xx	xx	xx							

